



Office of the  
PRINCIPAL NOWBOICHA COLLEGE  
P.O. Doolahat, Pin-787027  
North Lakhimpur, Assam

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## MINUTES OF THE GENERAL MEETING OF IQAC, NOWBOICHA COLLEGE

Date: 25 / 01 / 2021

A general meeting of teaching & non – teaching staff has been organized by the co-ordinator , IQAC, Nowboicha College on 25 – 01 – 2021 at 1.00 pm in the digital room. The meeting is presided over by the Principal, Dr. Dilip Hazarika. The objectives of the meeting are cited by the co-ordinator, Mr. Binay Kr Thakur. The Minutes of the meeting are as follows:

1. All Heads of the departments are instructed to execute the Action Plan prepared for the Academic Session 2020 – 21 and to submit the documents in the IQAC.
2. Departmental records of the last five years has to be preserved and to be kept in easy access.
3. The IQAC co-ordinator is instructed to take steps for the assessment of the college by NAAC.
4. Extension activities of the college should be done in consultation with the co-ordinator, IQAC.
5. Construction work of the college gate be completed before Bihu Festival.

Mr. Dwijen Sarmah, Asst. Co-ordinator of IQAC, extends the vote of thanks to all the participants and the chair person after giving his speech announces the end of the meeting.



College

Principal  
NOWBOICHA COLLEGE  
Lakhimpur, Assam

Principal  
Nowboicha

**General Meeting of IQAC Nowboicha College held on 25-01-2021**

